

HORSHAM LAND REDEVELOPMENT AUTHORITY

MEETING MINUTES

WEDNESDAY • January 15, 2025 • 3:30 PM

In Attendance:

Authority Board

W. William Whiteside, III, Chair
Joanna M. Furia Esq., Vice Chair
Eric Coombs
Mark McCouch
Joseph Wade

Not Present:

HLRA Staff

Michael Shinton
Larry Burns

Not Present:
William Gildea-Walker
Tom Ames
Mary Eberle, Esquire

Chairman Whiteside called the meeting to order at 3:32 p.m. in the Horsham Township Building at 1025 Horsham Road, Horsham PA, 19044, and led those in attendance in the Pledge of Allegiance to the flag.

Mr. Whiteside asked if there were any questions or comments from the public. There were none.

Mr. Whiteside asked for the will of the Board regarding the Election of Officers for 2025. It was moved by Mr. Wade, seconded by Mr. Coombs to nominate W. Winston Whiteside as Chair, Joanna Furia for Vice-Chair and William Gildea-Walker as Secretary/Treasurer for 2025. All voted in favor, motion passed unanimously.

Mr. Whiteside asked for the will of the Board regarding minutes of the HLRA meeting on October 16, 2024. It was moved by Mr. Coombs, second by Mr. Wade, to approve the minutes for the October 16, 2024 HLRA meeting. All voted in favor, motion passed unanimously.

Mr. Whiteside asked for the Executive Director's Report.

Mr. Shinton stated that a financial update had been sent out at the end of last week.

Mr. Shinton advised the Board that the HLRA's last grant has been closed with the DOD's Office of Local Defense Community Cooperation (OLDCC). We are coordinating with our new OLDCC Project Manager, Jacqueline Canales; for her to visit in February for a briefing and base tour.

Other updates from Mr. Shinton:

- HLRA staff continues to negotiate with the Navy on the EDC Memorandum of Agreement (MOA). The Navy and the HLRA have been trading draft versions of the MOA and will be working on finalizing the document in the near future.
- In November 2024, the HLRA briefed the three newest Horsham Township Council members on the current status of the HLRA and the redevelopment of the former NAS-JRB Willow Grove.
- The HLRA staff continues to work with our branding consultant, Elysium.
- Michael Baker International in continuing their work under our MIRIA grant for the conceptual design of roadway connections across the base property. The HLRA hosted a meeting yesterday with the Navy CSO and Biddle Air National Guard leadership to review the conceptual roadway alignments and solicit their input on any revisions from the alignments contemplated in the 2011 reuse plan.
- The HLRA staff continues to meet monthly with the Navy to discuss updates on the EDC and environmental issues at the base.

Mr. Whiteside asked for the will of the Board regarding the list of checks. It was moved by Mr. McCouch, seconded by Ms. Furia, to approve the list of checks in the amount of \$77,664.95 covering the period October 17, 2024 to January 15, 2025. All voted in favor, motion passed unanimously.

Mr. Whiteside indicated the next item on the agenda was the approval of the quarterly meeting schedule for 2025, a copy of which is attached. Ms. Furia moved to approve the HLRA quarterly meeting schedule as presented, providing for meetings at 3:30 p.m. on the 3rd Wednesday in the months of April, July and October, 2025 and for January, 2026. The motion was seconded by Mr. Coombs. All voted in favor, motion passed unanimously.

Mr. Whiteside asked for the will of the board for the reappointment of the HLRA Solicitor. Mr. Wade moved to approve the reappointment of Ms. Mary Eberle and the law firm of Grim, Biehn & Thatcher as Solicitor of the HLRA for 2025. The motion was seconded by Mr. Coombs. All in favor, motion passed unanimously.

Mr. Whiteside asked for the will of the board for auditing services for the year end December 31, 2024. It was moved by Mr. McCouch, seconded by Ms. Furia, to reappoint Maillie, LLP to provide audit services for the HLRA for the year ended December 31, 2024, per their proposal which provides a fee for those services of \$9,500.00. All voted in favor, motion passed unanimously.

Mr. Whiteside asked for the will of the board for the reappointment of the HLRA BRAC Legal Counsel. Mr. Coombs moved to approve the reappointment of Mr. George Schlossberg and the law firm of Kutak Rock LLP as BRAC Special Legal Counsel for the HLRA for 2025. The motion was seconded by Mr. McCouch. All in favor, motion passed unanimously.

Mr. Whiteside stated the next item on the agenda was the approval of HLRA's annual budget for 2025. Mr. Wade moved to approve HLRA Budget Resolution #2025-01 setting forth the proposed budget for 2025. The motion was seconded by Ms. Furia. A roll call vote was taken:

Ms. Furia: Aye

Mr. Coombs: Aye

Mr. Wade: Aye

Mr. McCouch: Aye

Mr. Whiteside: Aye

The vote was 5-0 in favor, the Budget Resolution #2025-01 passed unanimously.

Mr. Whiteside stated that the next item on the agenda involved approving a policy detailing retention and disposition of records. Ms. Furia moved to approve the HLRA Disposition of Records Resolution #2025-02 which approves the disposition of appropriate HLRA records

that may be disposed of at this time, in accordance with adopted procedures. The motion was seconded by Mr. McCouch. A roll call vote was taken:

Ms. Furia: Aye

Mr. Coombs: Aye

Mr. Wade: Aye

Mr. McCouch: Aye

Mr. Whiteside: Aye

The vote was 5-0 in favor, the Budget Resolution #2025-02 passed unanimously.

There being no further business, Mr. Whiteside announced that the next Horsham Land Redevelopment Authority meeting would be on April 16, 2025 at 3:30 p.m. in the Horsham Township Municipal Building. There being no further business, the meeting was adjourned at 3:41 p.m.

A handwritten signature in black ink, appearing to read "W. T. Gildea-Walker". The signature is written in a cursive style with a horizontal line underneath the name.

William Gildea-Walker
HLRA Secretary