

HORSHAM LAND REDEVELOPMENT AUTHORITY

MEETING MINUTES

WEDNESDAY • January 19, 2022 • 3:30 PM

In Attendance:

Authority Board

W. William Whiteside, III, Chair
Joanna M. Furia Esq., Vice Chair
Eric Coombs
Mark McCouch (by phone)

Joseph Wade (not present)

HLRA Staff

Michael J. McGee
Tom Ames
Michael Shinton
Mary Eberle, Esquire
William Gildea-Walker
Larry Burns (not present)

Chairman Whiteside called the meeting to order at 3:30 p.m. in the Horsham Township Building at 1025 Horsham Road, Horsham PA 19044 and led those in attendance in the Pledge of Allegiance to the flag.

Mr. Whiteside asked if there were any questions or comments from the public, there were none.

Mr. Whiteside asked for the will of the Board regarding the Election of Officers for 2022. It was moved by Mr. Coombs, seconded by Ms. Furia to nominate W. Winston Whiteside as Chair, Joanna Furia for Vice-Chair and William Walker as Secretary/Treasurer for 2022. All voted in favor, motion passed unanimously.

Mr. Whiteside asked for the will of the Board regarding minutes of the HLRA meeting on October 22, 2021. It was moved by Mr. Coombs, second by Ms. Furia to approve the minutes for the October 22, 2021 HLRA meeting. All voted in favor, motion passed unanimously.

Mr. Whiteside asked for the Executive Director's Report.

Mr. McGee noted that the financial update had been provided to Board members prior to the meeting. He noted that we have had significant expenses during the first few months of the current grant relating to the recent submission to the Navy. The Office of Local Defense Community Cooperation (OLDCC) (formerly OEA) is aware of the situation and is willing to consider requests for additional funding. Once we determine the level of effort needed, Mr. McGee stated that he is confident that OLDCC will provide the needed funding.

Mr. McGee also noted that all Board members and staff will have to fill out Statements of Financial Interests for 2021. The forms will be forwarded in the near future.

The HLRA's new website was operational on November 1, 2021. We have had a few visitors to the new site.

Mr. McGee noted that the Navy and EPA have finalized their plans for the remedial action on former landfill Site 12 at the base. Records of Decisions (RODs) were issued for both Sites 3 and 12 in 2021. The remedial actions at both sites will be to 'cap' the landfills, despite the HLRA (and others) recommending that the wastes be excavated and removed off-site. Mr. Whiteside asked if there was a timeline for these actions. Mr. McGee said that the Navy plans to start the work in February 2022 and be done in four months. Mr. Whiteside questioned the urgency of their actions especially as it related to the potential roadways through the base. Mr. McGee suggested that it will be good to see the results in the field; plans for the roads can be designed accordingly. Ms. Furia added that it will be nice to know for future planning.

Mr. McGee referenced an email sent earlier on January 19, 2022 relating to the EPA moving forward with designating PFOA and PFOS as hazardous substances under CERCLA. He stated that the real issue is the standards that will be set by the regulators for soils, groundwater and drinking water. Changes to our redevelopment plan might be necessary if 'hot spots' were identified when comparing the standards to the site data. Board members discussed how the new designation affects the Navy's position on property transfer.

Mr. Whiteside asked Ms. Eberle for the Solicitor's Report. Ms. Eberle stated that she had provided support over the last quarter regarding the HLRA's submission to the Navy.

Mr. Whiteside asked for the will of the Board regarding the list of checks. It was moved by Mr. Coombs, seconded by Ms. Furia, to approve the list of checks in the amount of \$64,471.74 covering the period from October 21, 2021 to December 31, 2021 and in the amount of \$ 4,668.77 covering the period January 1, 2022 to January 18, 2022. All voted in favor, motion passed unanimously.

Mr. Whiteside indicated the next item on the agenda was the approval of the quarterly meeting schedule for 2022, a copy of which is attached. Ms. Furia moved to approve the HLRA quarterly meeting schedule as presented, providing for meetings at 3:30 p.m. on the 3rd Wednesday in the

months of April, July and October, 2022 and for January, 2023. The move was seconded by Mr. Coombs. All voted in favor, motion passed unanimously.

Mr. Whiteside stated the next item on the agenda was the approval of HLRA's annual budget for 2022. Mr. McGee noted that the proposed budget amounts are more than sufficient for what will actually be spent. The proposed budget will cover expenses in case the EPA and PADEP make decisions which will permit discussions with the Navy to proceed. There are many unknowns but he believed that the budget will be adequate for what will likely be accomplished. Mr. Whiteside questioned if OLDCC is supportive; Mr. McGee replied that they were supportive. Mr. Coombs moved to approve HLRA Budget Resolution #2022-01 setting forth the proposed budget for 2022. The motion was seconded by Ms. Furia. A roll call vote was taken:

Mr. Coombs: Aye

Ms. Furia: Aye

Mr. McCouch: Aye

Mr. Whiteside: Aye

The vote was 4-0 in favor, the Budget Resolution #2022-01 passed unanimously.

Mr. Whiteside stated that the next item on the agenda involved approving a policy detailing retention and disposition of records. Mr. McGee stated that the HLRA annually approves a resolution on our record retention policy which is consistent with procedures established by the Commonwealth of Pennsylvania and followed by many municipalities. Mr. Coombs moved to approve the HLRA Disposition of Records Resolution #2022-2 which adopts the procedures for the disposition of records as set for in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities issued on December 16, 2008 and further approves the disposition of appropriate HLRA records that may be disposed of at this time, in accordance with those procedures. The motion was seconded by Ms. Furia. A roll call vote was taken:

Mr. Coombs: Aye

Ms. Furia: Aye

Mr. McCouch: Aye

Mr. Whiteside: Aye

The vote was 4-0 in favor, the Budget Resolution #2022-02 passed unanimously.

Mr. Whiteside confirmed the next agenda item was for the reappointment of the HLRA Solicitor. Mr. McGee noted that Ms. Eberle and Grim, Biehn and Thatcher has been will the HLRA since its inception and we are very pleased with their performance. Ms. Furia moved to approve the reappointment of Ms. Eberle and the law firm of Grim, Biehn & Thatcher as Solicitor of the HLRA for 2022. The motion was seconded by Mr. Coombs. All in favor, motion passed unanimously.

The proposal for auditing services for the year end December 31, 2021 was next discussed. Mr. McGee confirmed that we solicited three proposals for our audit as suggested in the federal grant guidelines. The staff recommendation is to award the work to Maillie, LLP with in accordance with their proposal for a fee of \$5,750. It was moved by Ms. Furia, seconded by Mr. Coombs, to retain and engage Maillie, LLP to provide audit services for the HLRA for the year ended December 31, 2020. All voted in favor, motion passed unanimously.

Mr. Whiteside announced that the HLRA Board would be meeting in Executive Session immediately following this meeting to discuss real estate issues.

Mr. Whiteside announced that the next Horsham Land Redevelopment Authority meeting would be on April 20, 2022 at 3:30 p.m. in the Horsham Township Municipal Building. There being no further business, the meeting was adjourned at 3:50 p.m.



William Gildea-Walker
HLRA Secretary