

HORSHAM LAND REDEVELOPMENT AUTHORITY
MEETING MINUTES
WEDNESDAY • JANUARY 17, 2018 • 3:30 PM

In Attendance:

Authority Board

W. William Whiteside, III, Chair
Joanna M. Furia Esq., Vice Chair
William Donnelly
Dr. Curtis Griffin
Mark McCouch (absent)

HLRA Staff

Michael J. McGee
Tom Ames
Larry Burns
William Walker
Mary Eberle, Esquire

Chairman Whiteside called the meeting to order at 3:30 p.m. in the Horsham Township Building at 1025 Horsham Road, Horsham PA 19044 and led those in attendance in the Pledge of Allegiance to the flag.

Mr. Whiteside noted that the Board had just finished an Executive Session to discuss litigation.

Mr. Whiteside asked if there were any questions or comments from the public, there were none.

Mr. Whiteside asked for the will of the Board regarding the Election of Officers for 2018. It was moved by Mr. Donnelly, seconded by Dr. Griffin to nominate W. Winston Whiteside as Chair, Joanna Furia for Vice-Chair and William Walker as Secretary/Treasurer for 2018. All voted in favor, motion passed unanimously.

Mr. Whiteside asked for the will of the Board regarding minutes of the HLRA meeting on October 18, 2017. It was moved by Ms. Furia, second by Mr. Donnelly to approve the minutes for the October 18, 2017 HLRA meeting. All voted in favor, motion passed unanimously.

Mr. Whiteside asked Mr. McGee for the Executive Director's Report.

Mr. McGee noted that there had been very little activity in the past quarter. He reported that the staff has been in contact with the Navy and the Air National Guard on a variety of issues. The HLRA staff visited the Horsham Air Guard Station to view the temporary treatment facility for the stormwater leaving the HAGA property at their detention basin. The stormwater collection system has not been maintained well in the past and allows contaminated groundwater to flow to the detention basin. The temporary granular activated carbon filters treat the collected waters prior to discharge off the property. According to the information presented by HAGA personnel, the levels of PFOS/PFOA during dry days are non-detect. The Navy is also working to prevent stormwater from leaving the base in the vicinity of Keith Valley Road. This effort does not include treating the stormwater yet but is helping to limit the contaminants flowing off-base.

Mr. McGee advised the Board that he had spoken to Maureen Sullivan, Deputy Assistant Secretary of Defense, Environment, Safety & Occupational Health, Office of the Assistant Secretary of Defense, Energy, Installations and Environment, who is the DOD point person for the PFC

contamination issue. She is very familiar with the former NAS-JRB Willow Grove and assured us that DOD is taking seriously its responsibility to address the contamination; DOD is pushing EPA to work with the Navy in cleaning up the problem.

Mr. McGee also noted that a briefing and base tour was given to Montgomery County Commissioner Ken Lawrence.

The Navy is continuing to target the end of 2018 to have their sampling and analysis plan complete and a remedial plan approved by EPA; a FOST would be possible by the end of 2019. Mr. Whiteside asked about the latest version of the FOST and if it addressed the issue of access to the center of the property. Mr. McGee stated that he had not seen the area proposed for the first FOST but has been assured by Greg Preston, BRAC PMO East, that the Navy will share the FOST with the HLRA. Mr. McGee noted that the real issue will be the cost to run sewer lines from the Maple Avenue area of the former base to the treatment plant on Keith Valley Road. Mr. McGee stated that he will be in touch with Mr. Preston to ensure the HLRA's concerns are known.

The HLRA staff also attended the Navy's Restoration Advisory Board (RAB) meeting in December 2017.

Mr. Whiteside asked Ms. Eberle for the Solicitor's Report. Ms. Eberle stated she continues to support the HLRA on various matters but had no specific items other than what was provided in the Executive Director's report.

Mr. Whiteside asked for the will of the Board regarding the list of checks. It was moved by Dr. Griffin, seconded by Mr. Donnelly, to approve the list of checks in the amount of \$68,733.65 covering the period from October 19, 2017 to December 31, 2017 and the list of checks in the amount of \$4,455.71 for the period January 1, 2018 to January 17, 2018. All voted in favor, motion passed unanimously.

Mr. Whiteside indicated the next item on the agenda was the approval of the quarterly meeting schedule for 2018 a copy of which is attached. Mr. McGee noted that the proposed schedule included meetings at the Horsham Township Library in October 2018 and January 2019 since it is likely that the Horsham Township Building will not be available during the second half of 2018 (as it is scheduled to be replaced). Ms. Furia moved to approve the HLRA quarterly meeting schedule as presented. The move was seconded by Dr. Griffin. All voted in favor, motion passed unanimously.

Mr. Whiteside indicated the next item on the agenda was the approval of HLRA's annual budget for 2018. Mr. Donnelly moved to approve HLRA Budget Resolution #2018-01 setting forth the proposed budget for 2018. The motion was seconded by Ms. Furia. All voted in favor, motion passed unanimously.

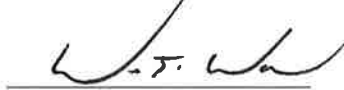
Mr. Whiteside requested Mr. McGee to provide the background on the next item of new business. Mr. McGee noted that the implementation LRA had not formally approved a policy detailing retention and disposition of records and one was needed to properly manage HLRA documents. He stated that most municipal entities followed procedures established by the Commonwealth of

Pennsylvania and recommended the HLRA adopt those procedures. Dr. Griffin moved to approve the HLRA Disposition of Records Resolution #2018-2 which adopts the procedures for the disposition of records as set for in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities issued on December 16, 2008 and further approves the disposition of appropriate HLRA records that may be disposed of at this time, in accordance with those procedures. The motion was seconded by Ms. Furia. All voted in favor, motion passed unanimously.

The proposal for auditing services for the year end December 31, 2017 was next discussed. It was moved by Mr. Donnelly, seconded by Ms. Furia, to retain and engage Maille to provide audit services for the HLRA for the year ending December 31, 2017 per their October 11, 2017 proposal. All voted in favor, motion passed unanimously.

Mr. Whiteside announced that the next Horsham Land Redevelopment Authority meeting would be on April 18, 2018 at 3:30 p.m. in the Horsham Township Municipal Building.

There being no further business, the meeting was adjourned at 3:50 pm.



William T. Walker
HLRA Secretary