



## NAS JRB Willow Grove Reuse Plan Community Planning Charrette June 10-11, 2011

### What's a Charrette

The French word, "charrette" means "cart" and was originally used to describe the final, intense work effort expended by art and architecture students to meet a project deadline. This use of the term is said to originate from the École des Beaux Arts in Paris during the 19th century, where university proctors circulated a cart, or "charrette", to collect final drawings while students frantically put finishing touches on their work.

Modern day charrettes operate under similar compressed timelines and take place in many disciplines, including urban planning. In planning, the charrette has become a technique for consulting with a multitude of community stakeholders. This type of charrette typically involves intense, multi-day workshops, involving municipal officials, developers, residents and others. A successful charrette promotes joint ownership of solutions and attempts to focus public input on problem-solving or a range of possible outcomes. Participants in a charrette are expected to:



- Working collaboratively and respect the opinions of others,
- Produce recommendations that cross multiple disciplines,
- Work within a compressed time frame,
- Communicate the charrette results with a short time frame,
- Consider planning details, as well as big picture concepts,
- Produce a realistic and feasible plan, and
- Work toward achieving a shared vision and create holistic solutions.

Source: NCI Charrette System website: <http://www.charretteinstitute.org/charrette.html>

### Charrette Process and Schedule

The community planning charrette will consist of two identical public sessions on Friday afternoon and evening, where residents will be introduced to the charrette planning process, and will be invited to participate in a workshop to help define some of the reuse plan's major elements. Each breakout group will be engaged in an identical planning exercise. The ideas and suggestions captured in the 2-day charrette will be used by the RKG Team to prepare three base reuse alternatives for presentation to the HLRA in mid to late August.

On Saturday morning, the public will be allowed to view the planning team at work as it starts to pull together the results from the Friday sessions. There will be no formal public input planned during the morning, but feel free to observe and ask questions if you'd like. In order to give the team adequate time to prepare its refined sketches and findings for presentation to the public, the afternoon session will be closed to the general public. However, the community is invited at 4:00 p.m. to view the community's planning ideas and ask questions.

## DAY 1

**Friday, June 10, 2011**

2:00 p.m. to 5:00 p.m. - Public Session #1

### Public Sign-in

1:00 p.m. to 2:00 p.m.

Resident Sign-in, Handouts and Seating

### Charrette Overview and Ground Rules

2:00 p.m. to 2:45 p.m. Charrette Overview

- Review Results of Key Planning Issues
- Review Results of Planning Principles
- Present Major Land Use Examples (Images from Other Communities)

### Breakout Groups

2:45 p.m. – 4:30 p.m. Charrette Exercise

- Review Site Assets and Constraints
- Discuss and Define Various Land Use Options
- Prepare Bubble Diagrams of Land Use Locations

4:30 p.m. – 5:00 p.m. Present Group Results

### END OF SESSION #1

*(Same information will be Presented at both sessions)*

**Friday, June 10, 2011**

6:30 p.m. to 9:30 p.m. - Public Session #2

### Public Sign-in

5:30 p.m. to 6:30 p.m.

Resident Sign-in, Handouts and Seating

### Charrette Overview and Ground Rules

6:30 p.m. to 7:15 p.m. Charrette Overview

- Review Results of Key Planning Issues
- Review Results of Planning Principles
- Present Major Land Use Examples (Images from Other Communities)

### Breakout Groups

7:15 p.m. – 9:00 p.m. Charrette Exercise

- Review Site Assets and Constraints
- Discuss and Define Various Land Use Options
- Prepare Bubble Diagrams of Land Use Locations

9:00 p.m. – 9:30 p.m. Present Group Results

### END OF SESSION #2

## DAY 2

**Saturday, June 11, 2011**

8:00 a.m. to 12:00 p.m.

Planning Team Morning Session  
(Public Viewing Allowed)

### Planning Team Orientation

- 8:00 a.m. to 9:00 a.m. Review Results from Friday Night Sessions
- Land Use Definitions
- Summary Discussion Issues
- Summarize Planning Principles

9:00 a.m. to 10:00 a.m. Review Site Factors

- Framework Plan
- Adjacent Land Uses
- Define Land Uses
- Discuss Reuse Emphasis for Each Plan

### Planning Team Breakout

10:00 a.m. – 12:00 p.m. Prepare Draft Bubble

- Internal Road Network
- Site Constraints
- Land Use Options
- Vehicle & Pedestrian Access
- Green Space/Open Space

**Saturday, June 11, 2011**

12:00 p.m. to 4:00 p.m.

Planning Team Afternoon Session  
(Session Closed to Public Viewing)

### Charrette Presentation – Team Work Session

12:00 p.m. to 4:00 p.m. Planning Team Work Session

- Sketch Refinement
- PowerPoint Presentation

4:00 p.m. to 5:00 p.m.

Planning Team Presentation  
(Open to the Public)

- PowerPoint Presentation
- Public Question & Answers

### END OF SESSION #3